



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Transition Community Corsham (Transcoco)		
Contact name	Adam Walton		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Corsham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Ecoschools conference for schools in Corsham Area, and Corsham Local Food Festival celebrating local food production.
Where will your project take place?	Corsham
When will your project take place?	18/9/10 and 5/10/10
How many people will benefit from your project?	1000-2000
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	1. Transport, access, traffic p4 2. Environment, countryside, land based issues p5 6. Education and lifelong learning p9 8. Economy, employment p.11

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What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Wiltshire Council has a strong commitment to sustainability and combating climate change, so increased awareness of environmental issues amongst teachers and their pupils will contribute to this aim. The Food Festival will make people more aware of local food production, which is more sustainable.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Ecoschools conference idea came from discussions with Head Teachers from local schools, who were very keen to share best practices and increase their focus on sustainability. The benefits would be reduced energy costs for schools and increased awareness of sustainability issues amongst pupils and their families, in turn leading to reduced energy domestic bills, lower carbon emissions from the school run, and increased appreciation of the importance of biodiversity. The Food Festival idea came from discussions with local food producers and distributors, stimulated by the Corsham town market and Farmers' market, and also feedback from members of the public attending other Transcoco food-focused events. All felt it would be a great idea to celebrate local food production in a festival, which if successful could become an annual event. The benefits would include greater awareness of local food production and trading, supporting the local economy and reducing carbon emissions associated with 'food miles'.

Any other information about your project.

Please see attached covering note.

3 - Management

How many people are involved in the management of your group/organisation? **6**

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Ecoschools conference is a one off event. We hope the Food Festival will become an annual event, but to do so it needs to be self-funding from income from stalls, sponsorship and ticket sales etc, so if we receive funding this year that will allow us to establish whether it is viable to continue on a self-funded basis. All the management of these activities will be provided by members of Transcoco on a voluntary basis.

If you were not awarded the full amount requested, what would be the impact on your project?

The events would not be able to proceed.

How will you know whether your project has made a difference in the community?

The benefit of the Ecoschools conference will be measured through measuring carbon footprint reductions and energy savings achieved in the schools, and through their progress in winning environmental awards for schools. The measure of success for the Food Festival will be measured through feedback from the public, whether the local food traders are successful in attracting local customers, and if we are able to continue with an annual Food Festival on a self-funded basis.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

None

Have you been successful?

Yes

No

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p>If yes, please state which ones.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from Wiltshire Council for this project?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p>4 - Information relating to your last annual accounts (if applicable)</p>		
<p>Year ending: 2009</p>	<p>Month: Dec</p>	<p>Year: 2009</p>
<p>A - Total income:</p>	<p>£864</p>	
<p>B - Minus total expenditure:</p>	<p>£409</p>	
<p>Surplus/deficit for year: (A minus B)</p>	<p>£455</p>	
<p>Free reserves held:</p>	<p>£455</p>	

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Publicity (banners, flyers etc)	£500	Own fundraising/reserves	c	£150
Venue hire (Festival)	£100			£
Film and music hire (Festival)	£200	Parish/town council		£
Public Liability Insurance	£270			£
Wllts Council licence (Festival)	£120	Trusts/foundations		£
Speaker (Conference) inc expense	£350			£
Conference materials	£50	In kind		£
Catering for schools conference	£240			£
	£	Other		£
	£	Stall hire (Food Festival)	P	£500
	£	Film tickets	P	£150
	£	Sponsorship	P	£100
	£			£
Total Project Expenditure	£1,830	Total Project Income		£900

Total project income B	£1,830
Total project expenditure A	£900
Project shortfall A – B	£930
Award sought from Wiltshire Council Area Board	£930
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Both events are inclusive but don't have any specific objectives to reduce disadvantage directly.

b) How does your project work to promote inclusion, participation and good community relations?

The Food Festival is open to all and helps to make the community a vibrant and interesting place. The Ecoschools conference will make teachers more aware of sustainability issues which will benefit school children throughout the community area.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Adam Walton

Date: 01/07/2010

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team